

Part A - Inspection Plan and Report					
Inspector	REDACTED	Date of visit	13 September 2021		
Establishment	B&K Limited	Purpose	PEL Holder Visit		
Location	Virtual – via MS Teams				
Inspection Time	11:30-13:00	Advice time	N/A	Travelling time	0hrs

Part – B ON-SITE INSPECTION NOT FOR RASPS ENTRY	
Pre-planning Summarise reason and key objectives for inspection	<i>The current PEL holder REDACTED. An application was submitted to ASPeL on 26th August seeking a temporary change to the nominated PEL holder to begin as soon as practically possible. The applicant, REDACTED, is the current PEL holder delegate REDACTED. This interview is to assess the applicant's suitability to hold the role of PEL holder.</i>
Provide reasons why remote inspection cannot achieve the same objectives	N/A

Part D - Inspection findings					
Category	Rating	Details	Actions	Responsibility	Status/ Date due
Leadership & Communication s	Compliant	REDACTED Since 2017, REDACTED has worked with REDACTED, the current PEL, to create a unified approach to animal welfare and governance across REDACTED has the skill set to oversee the management of their site and	None		

		<p>collaborate to provide a unified approach to their REDACTED responsibilities.</p> <p>The corporate structures remain the same despite the change of PEH holder.</p>			
Training, supervision, competence	Compliant	<p>REDACTED showed a good working knowledge of ASPA, CoP and PEL Standard Conditions, and is booked onto training later this month for L and E1 as recommended. [It was not possible to bring forward the date of training]</p> <p>REDACTED described how the company employs a knowledge and risk-based approach to management and solutions. This identifies the required skills and builds, into ISO structure, the training and development programme for all staff with responsibilities under the Act. This will also ensure suitable succession planning.</p> <p>The quality management system is employed across the REDACTED and is overseen by the AWERB.</p> <p>All production team members are trained and competent at killing the relevant species. During working hours, there is always at least one person and vet available on site. Out of hours cover is also available, if required.</p> <p>The PELh oversees the standard of performance and competency through the provision of monthly and ad hoc dashboard reporting, including of procedures conducted. Performance management is through their capabilities and training programme and is used in the management of staff.</p>	None		
Special species	Compliant	REDACTED	None		
Procedures & Breeding	Compliant	REDACTED are authorised to breed, supply, and perform regulated procedures. B&K has two active PPLs (Breeding & supply of GAA rodents, and production of bioproducts), REDACTED.	None		

		<p>REDACTED explained how, breeding supply and use is driven by, and matched to, customer needs. The 3Rs focus is to minimise production of animals and thereby minimise wastage.</p> <p>Health monitoring along the lines of FELASA requirements is part of the quality standards for the establishments.</p>			
Records	Compliant	<p>REDACTED described how the structure of processes and documentation works REDACTED and is consistently structured and formatted. The electronic sharing of information enables all those with responsibilities under the Act to have sight of all relevant materials.</p>	None		
AWERB	Compliant	<p>REDACTED outlined how the AWERB works REDACTED, including how it provides an internally independent audit function. It meets quarterly. We discussed the opportunity for the PELh not to also act as the REDACTED, to ensure separation of responsibilities and how this might be achieved through the appointment of a different member of staff, for example a deputy quality manager.</p>	None		
Special species	Compliant	<p>REDACTED outlined how REDACTED, as the PEL holder, would oversee the breeding, supply, and use of REDACTED including the identification and health records, as well as reuse and rehoming.</p>	None		
Facilities	Compliant	<p>REDACTED provided satisfactory answers to several aspects relating to facilities including, facilities and plant maintenance and repair programmes, back-up systems and business continuity plan, and enrichment approaches adopted to further the 3Rs.</p>	None		

Part E - Procedures witnessed					
Procedure	Number	Species	PILh	PPLh	Note

None observed					
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Person	Role	Notes
REDACTED	HOLC (B&K) PELh delegate REDACTED (B&K)	Site Manager, REDACTED

Part F - POST-VISIT REVIEW (NOT FOR RASPS ENTRY)	
To what extent were the objectives achieved during the visit?	<i>Objectives were fully met. In my professional opinion, REDACTED would be a suitable person to hold the position of establishment licence holder at B&K Universal.</i>
Were there any lessons for future on-site inspection?	<i>None identified</i>